



# The A3 Workbook: Unlock Your Problem-Solving Mind

By Daniel D. Matthews

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**The A3 Workbook: Unlock Your Problem-Solving Mind** By Daniel D. Matthews

Encouraging efficiency, clarity, and disciplined thinking, A3 Problem Solving identifies a problem, describes the objective, and summarizes fact finding and action steps, all on a single A3-sized piece of paper. This approach provides all employees at all levels with a method to quickly identify a problem, analyze it to root cause, select appropriate countermeasures, and communicate necessary actions to decision makers.

**The A3 Workbook: Unlock Your Problem-Solving Mind** is designed to teach A3 Problem Solving to workers at every level of an organization. Uniquely qualified to author this workbook, Daniel Matthews is an expert trainer with 30 years of training experience including Lean implementation and Training within Industry (TWI). Fourteen of those years he spent with the Toyota Company, which created and made use of the A3 as a core component of continuous quality improvement.

This workbook provides a practical tool for solving specific problems or for making a specific proposal, while also encouraging the development of a corporate culture that empowers all employees to support continuous improvement. The workbook follows the progression of a basic A3 Problem Solving format, offering instructions every step of the way. To reinforce learning, it includes :

- Case studies that readers can use to complete A3s
- Tips on how to improve the readability of A3s
- Examples of Problem Solving A3s, and a Proposal A3
- Exercises to reinforce what's learned
- Worksheet templates that can be reproduced for future problem solving

An effective problem-solving process is a critical part of implementing efficient business practices and a problem-solving culture is a fundamental component of empowering employees to support business improvements. Both of these components, taken together, can help any organization make continuous improvements on the long journey to creating a more productive and profitable

business.

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## The A3 Workbook: Unlock Your Problem-Solving Mind By Daniel D. Matthews Bibliography

- Sales Rank: #385387 in Books
- Brand: Brand: CRC Press
- Published on: 2010-10-05
- Original language: English
- Number of items: 1
- Dimensions: 11.00" h x 8.50" w x .50" l, 1.19 pounds
- Binding: Paperback
- 183 pages

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### Editorial Review

#### Review

*The A3 Workbook can be used by companies to develop the problem-solving skills of their employees - leading not only to improved profit, quality, productivity, safety, and delivery, but also to a culture that understands the value of developing people at every level. With the workbook readers can actually practice applying the skills described in each section. Especially for managers who are realizing that they must develop their entire workforce in order to help their organization achieve its goals and objectives, The A3 Workbook provides anyone at any level within an organization with the tools they need to be effective problem solvers.*

?Sirreadalot.org, November 2010

*A3 Problem Solving is a problem-solving method that identifies a problem, describes the objective, and summarizes fact-finding and action steps all on one A3-sized piece of paper. This Book/CD-ROM package teaches A3 Problem Solving to workers at any level in an organization. The workbook follows the progression of a basic A3 Problem Solving format, with step-by-step instructions, case study exercises, and reproducible worksheet templates. About 45 pages of appendices provide answers for exercises, plus blank templates. The book can be used by companies and organizations to help develop the problem-solving skills of their employees, as part of a company culture that understands the value of developing people at every level.*

?In *Research Book News*, booknews.com, February 2011

### Users Review

#### From reader reviews:

##### Samara Reed:

The book The A3 Workbook: Unlock Your Problem-Solving Mind will bring one to the new experience of reading a new book. The author style to spell out the idea is very unique. In case you try to find new book to study, this book very ideal to you. The book The A3 Workbook: Unlock Your Problem-Solving Mind is much recommended to you to see. You can also get the e-book through the official web site, so you can more easily to read the book.

##### Stacey Thompson:

The reason? Because this The A3 Workbook: Unlock Your Problem-Solving Mind is an unordinary book that the inside of the book waiting for you to snap that but latter it will surprise you with the secret it inside. Reading this book next to it was fantastic author who have write the book in such awesome way makes the content interior easier to understand, entertaining technique but still convey the meaning totally. So , it is good for you because of not hesitating having this ever again or you going to regret it. This amazing book will give you a lot of rewards than the other book get such as help improving your proficiency and your critical thinking way. So , still want to hesitate having that book? If I had been you I will go to the guide

store hurriedly.

**Jose Coleman:**

In this particular era which is the greater particular person or who has ability to do something more are more special than other. Do you want to become certainly one of it? It is just simple approach to have that. What you have to do is just spending your time not much but quite enough to get a look at some books. On the list of books in the top checklist in your reading list is actually The A3 Workbook: Unlock Your Problem-Solving Mind. This book that is certainly qualified as The Hungry Slopes can get you closer in growing to be precious person. By looking up and review this publication you can get many advantages.

**Jose Said:**

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