



# The Essentials of Project Management (The Essentials of Project and Programme Management)

*By Dennis Lock*

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## The Essentials of Project Management (The Essentials of Project and Programme Management) By Dennis Lock

In recent years organizations of all kinds have learned that project working, once considered significant only for engineering and construction companies, can help to ensure that the intended benefits of business change will be realized in full and on time. This development means that more people than ever before need to understand the basic process, language and purpose of project working. That awareness is important not only for those actually engaged in project work, in all sectors of industry and commerce, but also for senior managers, project sponsors and the other stakeholders. The fourth edition of Essentials of Project Management is the junior complement to Dennis Lock's comprehensive, successful and encyclopaedic textbook, Project Management (now in its Tenth Edition). Essentials provides a concise, straightforward account of the principles and techniques of project management, designed to meet the needs of the business manager or student. Using examples and illustrations, the author introduces the key project management procedures and explains clearly how and when to use them. The Essentials of Project Management remains the ideal first text for anyone new to project working or students studying project management as part of a wider business qualification or degree.

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**The Essentials of Project Management (The Essentials of Project and Programme Management) By Dennis Lock Bibliography**

- Rank: #2223000 in Books
- Published on: 2014-11-02
- Released on: 2014-10-28
- Original language: English
- Dimensions: 9.21" h x .53" w x 6.14" l,
- Binding: Paperback
- 228 pages

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#### **About the Author**

Dennis Lock is a freelance writer who specializes in project management. His exceptionally wide industrial experience has included sub miniature electronics, defence systems, heavy engineering and international mining, with a progression of successful management positions in all of those industries. He has fulfilled consultancy assignments in Britain and overseas and in recent years has taught project management to masters degree students as an external lecturer at two British universities. Of over 50 books that he has written or edited, almost all have been published by Gower.

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